

3790 - City of Fairfax Stormwater Infrastructure Data Collection

Application Details

Funding Opportunity:

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

Funding Opportunity Due Date: Dec 1, 2025 11:59 PM

Program Area: Virginia Community Flood Preparedness Fund

Status: Under Review

Stage: Final Application

Initial Submit Date: Nov 26, 2025 10:09 AM

Initially Submitted By: Michelle Manfrey

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name*: Ms. Michelle Middle Name Manfrey
Salutation First Name Last Name

Title:

Email*: michelle.manfrey@kimley-horn.com

Address*: 11400 Commerce Park Drive
#400

Reston Virginia 20191
City State/Province Postal Code/Zip

Phone*: 813-957-0638 Ext.
Phone
###-###-####

Fax: ###-###-####

Comments:

Organization Information

Status*: Approved

Name*: Kimley-Horn

Organization Type*:

Tax ID*: 56-0885615

Unique Entity Identifier (UEI)*: V8PKGG6NLKV6

Organization Website:

Address*: 421 Fayetteville Street Suite 600

Raleigh North Carolina 27601-
City State/Province Postal Code/Zip

Phone*: 919-677-2000 Ext.
###-###-####

Fax: ###-###-####

Benefactor:

Vendor ID:

Comments:

VCFPF Applicant Information

Project Description

Name of Local Government*: City of Fairfax

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

NFIP/DCR Community Identification Number (CID)*: 515524

If a state or federally recognized Indian tribe,

Name of Tribe:

Authorized Individual*: Melanie Zipp
First Name Last Name

Mailing Address*: 10455 Armstrong Street
Address Line 1
Address Line 2
Fairfax Virginia 22030
City State Zip Code

Telephone Number*: 703-385-7850

Cell Phone Number*: 703-385-7850

Email*: melanie.zipp@fairfaxva.gov

Is the contact person different than the authorized individual?

Contact Person*: Yes

Contact: Satoshi Eto
First Name Last Name
10455 Armstrong Street
Address Line 1
Address Line 2
Fairfax Virginia 22030
City State Zip Code

Telephone Number: 703-273-6073

Cell Phone Number: 703-273-6073

Email Address: Satoshi.Eto@fairfaxva.gov

Enter a description of the project for which you are applying to this funding opportunity

Project Description*:

The City of Fairfax is requesting funding for Stormwater Infrastructure Data Collection, Condition Assessment, Rehab Prioritization, Desktop Stormwater Planning Support Services, and Database Management Services as part of this grant application. These tasks are part of an ongoing effort to support the long-term goals outlined in the City's asset management plan and flood resilience plan for the City's stormwater utility and its infrastructure.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

Benefit a low-income geographic area*: No

Information regarding your census block(s) can be found at census.gov

Census Block(s) Where Project will Occur*:

1000,1001,1002,1003,1004,1005,1006,1007,1008,1009,1010,1011,1012,...(All Blocks within City Limits)

Is Project Located in an NFIP Participating Community?* Yes

Is Project Located in a Special Flood Hazard Area?* Yes

Flood Zone(s) (if applicable): Zone AE, Zone X

Flood Insurance Rate Map Number(s) (if applicable):

5155240001E, 5155240002E, 5155240003E, 5155240004E, 5155240005E, 5155240006E

Eligibility - Round 4

Eligibility

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

Local Government*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

Letters of Support*: N/A
Yes - Eligible for consideration
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

Previously Funded*: No
Yes - Not eligible for consideration
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

Evidence of Match Funds*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration
N/A - Match not required

Scoring Criteria for Capacity Building & Planning - Round 4

Scoring

Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.

Capacity Building and Planning*: Resource assessments, planning, strategies, and development

Is the project area socially vulnerable? (based on ADAPT Virginia's Social Vulnerability Index Score)

Social Vulnerability Scoring:

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

Socially Vulnerable*: Low Social Vulnerability

Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?

NFIP*: No

Is the proposed project in a low-income geographic area as defined below?

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified

opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Low-Income Geographic Area*: No

Does this project provide “community scale” benefits?

Community Scale Benefits*: More than one census block

Comments:

Because this is a City-wide initiative, an average of the City's Social Vulnerability Index Scores was taken to get the "Low Social Vulnerability" input for this section. See SVI map included as part of this application for additional information.

Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

Scope of Work - General Information

Upload your Scope of Work

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

Scope of Work Attachment*: CID515524_CityofFairfax_CFPF-1_Organizational Data.pdf

Comments:

This document contains organizational data, including the Scope of Work Narrative, Capacity Building & Planning Supporting Documentation, Application Form, Project Area Map, FIRMs, and the Kimley-Horn and AECOM Scopes of Services.

Budget Narrative

Budget Narrative Attachment*: CID515524_CityofFairfax_CFPF-1_Budget Data.pdf

Comments:

This document includes the Project Budget Narrative, Budget Narrative Template, Funding Request Authorization, and Documentation of Available Funding. Please see compiled grant application document for any additional information.

Scope of Work Supporting Information - Capacity Building and Planning

Scope of Work Supporting Information

Describe identified resource needs including financial, human, technical assistance, and training needs

Resource need identification*:

The City's stormwater infrastructure data collection program currently relies on City Staff to complete infrastructure inspections, and this grant application would provide flexibility and capacity support for City Staff and expedite the City's infrastructure data collection and flood mitigation efforts. The funding awarded as part of this grant would allow for residual City budget to be used in future maintenance and rehabilitation projects based on the findings of the proposed infrastructure inspections.

Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors

Development of Existing or New Staff*:

Personnel

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Fringe Benefits

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Travel

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Equipment

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Supplies

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Construction

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Contracts

Description	Requested Fund Amount	Match Amount Match Source
Combined Kimley-Horn and AECOM Scope of Services	\$94,181.13	\$31,393.71 Storm Sewer Evaluation & Update Program Line Item (Adopted CIP FY26-30)
	\$94,181.13	\$31,393.71

Pre-Award and Startup Costs

Description	Requested Fund Amount	Match Amount Match Source
	No Data for Table	

Other Direct Costs

Description**Requested Fun Amount****Match Amount Match Source**

No Data for Table

Supporting Documentation - General

Supporting Documentation

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)	Project Area Map	CID515524_CityofFairfax_CFPF-1_Project Area Map.pdf	pdf	1 MB	11/26/2025 08:28 AM
FIRMette of the project area(s) (Projects/Studies)					
Historic flood damage data and/or images (Projects/Studies)					
A link to or a copy of the current floodplain ordinance	City of Fairfax Floodplain Ordinance	CID515524_CityofFairfax_CFPF-1_Floodplain Ordinance.pdf	pdf	462 KB	11/26/2025 08:30 AM
Maintenance and management plan for project	There is no maintenance plan tied to this task because a stormwater infrastructure maintenance plan will be generated based on the results of the work proposed for this project.	CID515524_CityofFairfax_CFPF-1_Maintenance and Management Plan.pdf	pdf	137 KB	11/26/2025 08:35 AM
A link to or a copy of the current hazard mitigation plan	Northern Virginia Hazard Mitigation Plan - Annex 3: City of Fairfax	CID515524_CityofFairfax_CFPF-1_Hazard Mitigation Plan.pdf	pdf	2 MB	11/26/2025 08:50 AM
A link to or a copy of the current comprehensive plan	City of Fairfax 2035 Comprehensive Plan	CID515524_CityofFairfax_CFPF-1_Comprehensive Plan.pdf	pdf	946 KB	11/26/2025 08:51 AM
Social vulnerability index score(s) for the project area	City-Wide Social Vulnerability Scores	CID515524_CityofFairfax_CFPF-1_SVI.pdf	pdf	731 KB	11/26/2025 08:52 AM

Upload

Named Attachment	Required Description	File Name	Type	Size	Date
Authorization to request funding from the Fund from governing body or chief executive of the local government	Funding Request Authorization from Melanie Zipp - Acting City Manager	CID515524_CityofFairfax_CFPF-1_Funding Request Authorization.pdf	pdf	24 KB	11/26/2025 08:52 AM

Signed pledge agreement from each contributing organization

Maintenance Plan

Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.

Benefit Cost Analysis

Other Relevant Attachments	Compiled Grant Application Package	CID515524_CityofFairfax_CFPF-1_Compiled Grant Application Package.pdf	pdf	165 MB	11/26/2025 10:03 AM
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Letters of Support

Description	File Name	Type	Size	Upload Date
No files attached.				