

Surry-Skiffes Creek

2026 Grant Manual

To be Adopted June 9, 2026

Virginia Land Conservation
Foundation

Administered by the Virginia Department of
Conservation and Recreation



Authority

Chapter 900 and 906 of the 1999 Virginia Acts of Assembly established the Virginia Land Conservation Foundation (the “Foundation” or “VLCF” intermittently). These acts and subsequent amendments are codified at Va. Code §§ 10.1-1017 through 10.1-1026. They stipulate that the Foundation “shall establish; administer; manage, including the creation of reserves; and make expenditures and allocations from a special, nonreverting fund in the state treasury to be known as the Virginia Land Conservation Fund.” Va. Code § 10.1-1020.

Consistent with the above authority, the VLCF will administer a grant round with restricted funds received as a result of the Memorandum of Agreement (“MOA”) among Virginia Electric and Power Company d/b/a Dominion Energy Virginia (“Dominion Energy”), the Virginia State Historic Preservation Office, U.S. Army Corps of Engineers Norfolk District (“Corps”), and the Advisory Council on Historic Preservation dated April 24, 2017 and executed May 2, 2017 in connection with the construction and operation of the proposed Surry-Skiffes Creek-Wheaton 500 kV Transmission Line Project. Under Stipulation II.a.1.E. of the MOA, Dominion Energy contributed \$12.5 million to the VLCF for projects across three areas as specified below. This document serves as the draft list of criteria and framework to guide in the selection of land conservation and open space easements for purposes of Stipulation III.h. of the MOA. [The complete MOA can be found at: https://www.dominionenergy.com/-/media/content/about/power-line-projects/skiffes-creek/pdfs/army-corps-of-engineers-permit/finalmoa4242017.pdf.](https://www.dominionenergy.com/-/media/content/about/power-line-projects/skiffes-creek/pdfs/army-corps-of-engineers-permit/finalmoa4242017.pdf)

VLCF held the first Surry-Skiffes restricted fund grant round in 2017 and a second grant round in 2020 to award the full \$12.5M of restricted funds provided by Dominion Energy. However, one project was ultimately unsuccessful, leading VLCF to announce this 2026 grant round to award the remaining \$250,000. All of the original approved criteria in the first grant manual remain in place and are outlined below.

General Purpose of Surry-Skiffes Creek Restricted Funds Grant Round

For the purposes of this restricted funds grant round, ~~the Virginia Land Conservation Foundation~~ the Foundation will be providing, in accordance with the legal requirements outlined above, grants for projects as outlined in Stipulation III.h. of the MOA, within the Jamestown Island-Hog Island-Captain John Smith Trail Historic District (“Historic District”) and the thematically related areas as defined in the MOA in the following three categories:

- 1) Battlefield Conservation:
 - a. Enhancement and/or preservation of the setting and feeling for the Battle of Yorktown and Fort Crafford;
 - b. Development of public interpretive programs, signage, and exhibits focusing on the Peninsula Campaign, including the Battle of Hampton Roads, the Battle of Yorktown, the Battle of Williamsburg, and the strategic importance of Fort Monroe in each; and
 - c. Development of a 3D Laser Scan of Fort Crafford and an earthwork preservation plan to include a landscape management plan;
- 2) Landscape preservation with an emphasis on projects within the James River watershed benefitting the historic properties and district; and
- 3) Landscape scale conservation that may lead to permanently protecting land necessary to preclude future river crossings and non-compatible shoreline development within the Area of Potential Effects (“APE”) [\(see Appendix 3\)](#), to the greatest extent possible.

Grant awards from this grant round may be given ~~for~~ up to 100 percent of total project costs [up to \\$250,000](#), ~~although projects that provide a match may receive a higher score.~~

Program Eligibility

The overall objective of projects executed pursuant to the MOA is to mitigate adverse impacts to historic properties, their setting, and context.

Primary evaluation criteria include, but are not limited to, the following:

- Proximity to the Historic District and the thematically related areas.
- Landscape scale conservation that permanently protects land from future shoreline development and future river crossings.
- Projects in the James River watershed that benefit historic properties and the Historic District.
- Projects that enhance and/or preserve the setting and feeling for the Battle of Yorktown and Fort Crafford.
- Projects that provide public interpretive programs, signage, and exhibits focusing on the Peninsula Campaign.

- Applications may be submitted by state agencies, localities, public bodies, [state-recognized and federally recognized Virginia Indian Tribes](#) and registered (tax- exempt) nonprofit organizations. Projects may be acquisitions in fee simple, conservation or open-space easements, or development and implementation of public interpretive programs, signage, and exhibits focusing on the Peninsula Campaign.
- ~~Project applications must be for a minimum of \$200,000 in total cost for land preservation and conservation projects and a minimum of \$25,000 in total cost for public interpretive programs, signage, and exhibits. A total of \$250,000 is available for this grant round.~~
- The reported value of any property, whether fee-simple or easement, must be substantiated by an approved appraisal that meets the requirements of Va. Code § 58.1-512.1 and that conforms to the Uniform Standards of Professional Appraisal Practice, completed no more than six months prior to the payment of grant funds. A full appraisal is not required at the time of submission but is encouraged. If a full appraisal is not available, an applicant may submit a preliminary appraisal.
- The reported cost of the development and implementation of public interpretive signs and exhibits, or other non-land acquisition costs must be supported by estimates from consultants and/or other providers of such materials.
- A registered nonprofit organization seeking to hold easements funded by the Foundation must provide documentation that the organization meets the holder requirements in the Virginia Conservation Easement Act, Va. Code §§ 10.1-1009 to 10.1-1017, including having a mission statement pertaining to land conservation activities and maintaining an office in Virginia.
- A locality or other public body seeking to use VLCF funds to protect lands will be required to include language in the deed of transfer that states that the property will be taken under the authority of the Open Space Land Act, Va. Code §§ 10.1-1700 through 1705.1, and that the protection is perpetual in nature and not extinguishable at the option of the property owner or the local government, except pursuant to the provisions of the Open Space Land Act.
- Where the property is listed on the Virginia Landmarks Register or is a battlefield, the applicant shall first offer an easement to the Virginia Board of Historic Resources.
- All projects undertaken by registered nonprofit organizations, whether fee simple or easements, must be protected by conservation easements in perpetuity that are held or co-held by a public body, pursuant to Va. Code § 10.1-1020 (A)(2). Property offered by registered nonprofit organizations as a match must also be protected by an easement co-held by a public entity. The co-holder of easements for registered nonprofit

organizations must be a state or federal agency or a local government jurisdiction. Fee-simple property used as match may be sold **only** if the grantee provides substitute land or reimburses VLCF as stipulated in the Property Protection Requirements on page iv.

- Where the property is listed on the Virginia Landmarks Register or is a battlefield, the applicant shall first offer an easement to the Virginia Board of Historic Resources.
- Applicants must demonstrate that ~~the~~all landowner(s) ~~has~~/have been notified and ~~is~~/are receptive to negotiation on the proposed project. **A letter from the all landowner(s) indicating willingness is required.**
- The applicant must demonstrate that it will have the necessary funding and staffing to manage the property in a manner that will achieve the purposes described in the application categories.
- The proposed project must be for a specific site or sites that meet the criteria for one or more of the application categories.
- The applicant must demonstrate that resources are in place to complete the project within two years of project approval.
- Applications for fee-simple acquisition or the acquisition of easements on lands currently protected for conservation purposes by the applicant, while not considered under general funded VLCF grant rounds, will be considered in this grant program if the proposed project significantly enhances the protection from future development, enhances the protection of the natural vegetation cover, or benefits historic resources.
- When additional property is proposed as match in a grant application, the match property must be in the proximity of, or historically and/or ecologically connected to, the property that is the subject of the grant. The match property must also be protected in the same manner as the property that is the subject of the grant. The applicant must, in its VLCF application, provide the same information on the match property as for the other tract(s) for which they are requesting funding so that the match property can be included in the overall evaluation of the project. The reported value of any match property, whether acquired or donated, must be substantiated by an approved appraisal completed no more than six months prior to the donation or acquisition. Although a full appraisal is not required at the time of application, it is encouraged. See Appendix 2 for Eligible Match Contributions.
- Applicants must provide conditions to be included in any proposed conservation easement. This includes, but is not limited to, the number of division rights to be retained, amount of development permitted (residential, agricultural, etc.), riparian buffer requirements, historic- resource protections, prohibition of river crossings, preservation of forest acreage, any allowed or disallowed land use or land-

management practices, or other easement terms. A draft deed of easement or term sheet will satisfy this requirement.

- No application relying on eminent domain shall be considered, as Va. Code § 10.1-1023 prohibits the use of VLCF funds to acquire any property interest through eminent domain.
- All projects awarded VLCF funds will require title insurance. Fee simple acquisition projects must ensure that the applicant/recipient holds an unencumbered fee simple interest in the acquired property. Easement projects must ensure the same for the property owner. Grant recipients must provide a title insurance commitment that identifies the owner of the proposed acquisition, together with easements, restrictions, and other encumbrances of record, before the grant funds can be paid.
- A survey to ALTA/ACSM standards and a Phase 1 Environmental Assessment, (ASTM) standard practice for environmental site assessments, will be required on all fee-simple acquisition projects (not easement projects) that receive grant approval. All approved easement projects will require boundary surveys made to state standards as set out in the Virginia Administrative Code (18VAC10-20-370 Minimum Standards and Procedures for Land Boundary Surveying Practice).
<http://law.lis.virginia.gov/admincode/title18/agency10/chapter20/section370/>
- ~~When funding is available,~~ VLCF grant-award projects will be provided with a sign that identifies VLCF funding for the project, which must be posted at the project site at a reasonably visible location.
- Applicants whose projects are awarded VLCF funds should be aware that project names will be included in press releases. Since some landowners prefer not to have their names published, please consider that when naming the project in the VLCF application.

Grant Completion

Projects that have been awarded grants by VLCF must be completed within two years from the date that the VLCF Board approves the grant awards, or the grant funds will revert to the VLCF restricted fund under which they were awarded. One twelve-month administrative extension may be granted, provided there is adequate justification for the delay and reasonable assurances provided that the project will be completed as approved.

~~Should~~ Because there ~~be~~ are uncommitted funds ~~after~~ from the initial grant round, this grant round has been announced. ~~a~~ Additional grant rounds will be announced in future years as needed until the entire \$12.5 million has been expended.

VLCF Property Protection Requirements

VLCF invests in the permanent protection of important properties across the Commonwealth, either through fee-simple acquisition or conservation easements. Accordingly, the deed of acquisition or conservation easement for the project must contain provisions consistent with these requirements, and the following protection requirements apply.

Public Bodies

No fee simple property acquired by a public body with VLCF funds can be converted to a use different from that for which it was acquired without first obtaining VLCF Board approval. The VLCF Board shall approve such conversions only if it is in accord with the existing local comprehensive plan and only upon such conditions as the Board deems necessary to assure the substitution of other properties of at least equal fair market value and of equivalent or better conservation value. The Executive Secretary of the Board shall promulgate procedures as needed to effect conversions approved by the Board.

Registered Nonprofit Organizations

Registered nonprofit organizations should consider carefully whether to apply for a fee-simple acquisition project or an easement project, as fee-simple acquisition projects will be subject to the following conditions. No fee simple property acquired with VLCF funds shall be sold by the grantee unless the following conditions are met: (1) the fair-market value of the property is supported by a current appraisal; and (2) the VLCF Board is reimbursed by a percent of the sale price equal to the percent of total project value represented by the original VLCF grant award.

An exception to the reimbursement requirements set forth above may be granted if the property is transferred to a public agency and the recorded deed of transfer states that the agency agrees to hold and manage the property in fee for the purposes for which it was originally acquired.

Ineligible Projects

- ~~Land~~ p Property that is in public ownership and permanently protected for all purposes described herein, consistent with this program, and thus adds no new protection measures consistent with this program cannot be acquired under this grant program.

However, public land purchased in the two years prior to commencement of the current grant round may be eligible as a match.

- Indirect costs (staff time or overhead) are not eligible match for acquisition/easement projects but may be considered for enhancement/interpretative projects.
- Acquisition projects that include costs for maintenance and operation of lands and facilities; any such cost must be excluded from the total project costs and will not be considered as match contribution.
- Project proposals that are not site specific.

Application Information and Deadline

~~Three (3) original applications on paper plus a~~ An electronic version ~~on a CD or USB drive of the application below~~ should be ~~delivered~~ emailed to the Department of Conservation and Recreation at ~~the address below~~ landcon@dcr.virginia.gov, and must arrive **no later than 54 p.m. on the day of the deadline. Friday, September 4, 2026.**

Please include the following information in the subject line: **SURRY-SKIFFES CREEK GRANT ROUND (PROJECT NAME).** If converting files ~~to~~ into PDF format, please ensure that the file is searchable.

Address:

~~Department of Conservation and Recreation~~

~~Attention: Virginia Land Conservation Fund **SURRY-SKIFFES CREEK RESTRICTED FUNDS GRANT ROUND**~~

~~Office of Land Conservation 600 East~~

~~Main Street, 24th Floor Richmond, VA 23219~~

General Application Inquiry: contact the Department of Conservation and Recreation, Office of Land Conservation, (804) 371-5218.

~~Each paper copy of the application should be firmly attached with staples or binder clips, or placed in a soft-sided folder. **Please do not use hard binders. All pages must be 8.5 x 11.** Photographs are encouraged. All photos and images and their captions must be mounted or printed on 8.5 x 11 paper and be of quality suitable for reproduction by photocopier. It is not~~

~~necessary to submit 3 sets of original images, but all reproduced images must be clear and understandable. Images and photos will not be returned.~~

Application Review and Approval

Initial Review

Applications will be received and reviewed by VLCF's Executive Secretary for completeness. Complete applications will be reviewed and scored by Department of Conservation and Recreation and Department of Historic Resources staff, per the scoring system provided in Appendix 1.

Final Review

All applications will be presented to the VLCF Board for review, action, and general grant approval. After qualified approval by VLCF, the projects will be forwarded to [the State Historic Preservation Office \(SHPO\)](#) for final approval. Pending further environmental studies, appraisal reports and reviews, etc., and – for projects proposed by localities – a formal resolution of support from the local governmental unit(s), a formal grant agreement will be issued. Agreements on all approved acquisition and easement projects shall include language that dedicates the specific project to protection in perpetuity as approved by VLCF.

Funds Disbursement

At or after settlement, all grant funds shall be disbursed. All costs shall be incurred in accordance with the Virginia Public Procurement Act as may be applicable. Funding at or after settlement will be based on documentation of costs incurred. VLCF grant funds disbursed shall not be more than the appraised value [and eligible due diligence expenses](#), not to exceed the total grant amount awarded.

The following documents must be provided as deliverables prior to grant funds being disbursed:

- An appraisal of the fair market value (in the case of a fee acquisition) or of the easement value by a Virginia licensed appraiser that meets USPAP standards, prepared within six months before closing.

- A survey to ALTA/ACSM standards will be required on all fee-simple acquisition projects (not easement projects) that receive grant approval. All approved easement projects will require boundary surveys that meet state standards as set out in the Virginia Administrative Code (18VAC10-20-370 Minimum Standards and Procedures for Land Boundary Surveying Practice).
<http://law.lis.virginia.gov/admincode/title18/agency10/chapter20/section370/>
- A Phase 1 Environmental Site Assessment for all fee-simple acquisition projects.
- Final policy or commitment for owner's title insurance less than ninety (90) days old showing title vested in the seller of the property (or easement interest) and that upon closing of the transaction, a public body will hold an unencumbered priority interest in the property subject to easements or other encumbrances of record acceptable to VLCF.
- A copy of the final draft deed, the form of which has been approved by DCR on behalf of VLCF.
- Verification of eligible expenditures including, but not limited to: copies of invoices, bills of sale, cancelled check, etc.

Project Application Elements

Project Narrative

- Describe the objectives and need for grant assistance.
- Give a ten-year (10) history of the subject property.
- Include an assessment of property market value to substantiate the project cost and grant request. Although full appraisals are not required at the time of application submittal, submission of a full or preliminary appraisal is encouraged.
- Identify specific match funds, if any, that are available or yet to be acquired.
- Identify the expected results and benefits the proposal will have.
- Describe how the project is consistent with or complements local and regional plans.
- Describe any significant contributions of the project in meeting the purposes of this grant program.
- Provide a detailed description of how the project meets specific criteria of the grant.

- Show how the proposal acts on a risk that there will be a loss of historical, natural, recreational, or significant open space lands.
- Show how approval of this proposal will have a positive economic impact, if any, on the locality or region.
- If possible, provide quantitative and qualitative projections on the benefits of the proposal.
- For easement projects, provide a list or summary of the restrictions that will be included in the easement, including historic-resources protections, limitations on allowed development, and protection of natural vegetation cover.
- List the names of organizations, cooperators, consultants, and others that will work on the project, and state what role each partner will play.
- Discuss the landowner's short-term and long-term management plans for the site.
- State the length of time that will be required to complete the project once the grant is approved.
- Identify any factors that might accelerate or delay the project.

Geographic Location

Give a precise location and address of the project area. Include maps or other information that will assist in the evaluation of the proposal, including a topographic map suitable for 8½" x 11" reproduction and an aerial photograph.

Support Documents

The application should include letters of support from individuals and organizations, as well as resolutions from governmental bodies and others whose interest in the project proposal reflects wide community-based support for the application. As a means of raising the profile of the VLCF grant program, applicants are also encouraged to inform their public officials, such as state legislators and locally elected officials, of the applicant's participation in the VLCF grant round. **These letters should be sent as part of the application, not separately.**

Virginia Land Conservation Foundation

Surry-Skiffes Creek Restricted Funds

2026 Grant Round

PROJECT APPLICATION

1. Applicant: _____
2. Address: _____
3. Contact person: _____ Title: _____
Phone Number: _____ Email address: _____
4. ~~a. Location~~Address of project: _____ City/County: _____
5. Type of applicant: _____ State _____ Local _____ Regional
____ Other public body _____ Registered non-profit _____ Conservation organization
[State-recognized or federally recognized Virginia Indian Tribes](#)

Location of office in Virginia _____

Number of years office maintained in Virginia _____

If you are a nonprofit organization, provide documentation that you are registered and in good standing with the State Corporation Commission. The URL of the organization's SCC Business Entity Details page will suffice:

<https://sccefile.scc.virginia.gov/Find/Business>

6. Name of Project _____
(Please note that names will be publicized, and landowners may prefer not to have their names in press releases. Please ask them first.)

7. Type of Project:
 Fee-simple acquisition Easement Site development

8. Amount of grant requested _____

9. Number of acres to be protected or acquired _____

9.10. Anticipated project completion date _____

10.11. Historic Significance:

_____ Describe how the project benefits or interprets the Battle of Yorktown, Fort Crafford, or other Revolutionary War and/or colonial sites of historic significance.

_____ Describe any known prehistoric or historic architectural or archaeological resources on the property, making sure to include location, how and when the resource was documented, current condition, DHR Inventory Number (if available), and any documented eligibility determination for listing in the Virginia Landmarks Register or National Register of Historic Places.

11.12. Access:

_____ Public access will be allowed more than 50% of the year

_____ Limited public access (less than 50% of the year) will be allowed

_____ Property provides demonstrated visual access (e.g., adjacency to scenic rivers)

_____ No public access allowed

Define the level and type of public access allowed on the property.

13. Where applicable, describe the scenic value of the property and how the project will protect the integrity of the existing scenic qualities.

12.14. Describe the land protection project with attention to the scoring criteria:

_____ Proximity to APE

_____ Consistency with the local comprehensive plan or other conservation initiatives

_____ Protection of historic resources

_____ Details and protection that will be provided by a conservation easement

_____ Activities specifically allowed in the conservation easement

_____ Location in the James River watershed

_____ Natural resource values

- _____ How the project benefits conservation of natural resources in the James River watershed at a landscape scale (i.e. Size of project and/or proximity to other protected areas)
- _____ Integration with existing conservation plans
- _____ Degree of threat
- _____ Administrative capacity to manage the grant
- _____ Likelihood of success
- _____ Amount of match provided, if any
- _____ Cost and readiness (likely to be completed within 12 to 24 months?)
- _____ Show Geographic location with maps (must include USGS 75-minute topographic map suitable for 8-1/2" x 11" production, and an aerial photo)

~~43.15.~~ Landowner All landowner(s) ~~has~~/have been notified and ~~is~~/are receptive to negotiation on the proposed Project (Required) _____ Yes _____ No

Letter from landowner(s) attached (Required) _____ Yes _____ No

~~44.16.~~ If application is being made by a registered nonprofit organization, provide documentation that a public body is willing to be the holder or co-holder of the conservation easement on the funded property.

~~45.17.~~ Does the proposal meet a specific recreational or resource conservation need identified ~~in~~ a local comprehensive plan?
 _____ Yes _____ No

[If yes, please include a copy of or link to the relevant excerpt from the local comprehensive plan.]

Tax Exempt Status

Project Applications from nonprofit organizations shall provide documentation in the application that gives proof of tax-exempt status under §501 (c) (3) of the United States Internal Revenue Code. Additionally, the applicant must meet the holder requirements as described in Va. Code §10.1-1009 to §10.1-1017. **See Page 2, Program Eligibility.**

Budget Proposal

Amount of Grant Requested: _____

Amount of Matching Funds: _____

Total Project Cost (Grant amount plus Match): _____

Acquisition Cost: _____

Legal Fees: _____

Survey Fees: _____

Appraisal Fees: _____

Title Insurance: _____

Recordation Fees: _____

Environmental Site Assessment: _____

Cost of Interpretive Project/Materials: _____

Other Fees (explain): _____

Applicant Matching Funds Breakdown: Please identify each match source and amount applied to this project for each of the following categories:

Cash: _____

Land/Real Property Donations: _____

*Other: _____

Total Matching Contributions: _____

* Attach a separate sheet with a detailed cost breakdown.

• **Note:** If any portion of the applicant's matching amount is from other grants that may have **restrictions** on such funds, please identify the source of this match and provide information.

Please note that applicants must have grant match in hand or provide a **commitment letter of-for-obtaining matching-funds commitment** in the form shown on the following page.

Example Match Letter

[Date]

Virginia Land Conservation Foundation
~~Mr. Ms. Nikki Rovner~~~~Clyde E. Cristman~~,
Executive Secretary
Virginia Department of Conservation and Recreation
600 East Main Street, 24th Floor
Richmond, VA 23219

Re: VLCF Surry-Skiffes Creek Restricted Funds grant application from [organization] for [project]

Dear ~~Mr. Cristman~~Ms. Rovner:

In the grant application submitted by our organization for the Virginia Land Conservation Foundation's restricted funds grant round, our project budget included a total match amount of \$_____, of which \$___ is to be obtained through grant funding that is not yet committed by any granting agency. We agree that, if this project is funded through VLCF, we will commit our organization's resources to complete the project within the two-year time frame required by the VLCF program.

Sincerely,

[Organization representative]
[Job Title]

Environmental Survey

The following survey should be completed and included in the project application. If additional environmental information is available that is pertinent to the project proposal, it should be submitted with the application. DCR staff will coordinate environmental review for concerns under DCR's purview.

Please be advised that this form is not intended to replace additional environmental information that may be required for the proposal. Some applications involving acquisition of land that are subsequently approved for grant assistance will be required to submit a Phase 1 Environmental Report.

Note: If yes is answered on any of the items below, please provide additional details if possible.

1. **Name of Applicant/Project:** _____

2. **Land Use:**

a. Briefly describe the land use in the project area. Attach a land use map if needed.

b. Is the project consistent with the locality's Comprehensive Plan? How so?

3. **Socioeconomics:** Will the proposed project impact any of the following:

	Y	N		Y	N
a. Health/Education Facilities			e. Public Utilities		
b. Emergency Service Providers			f. Local Tax Base		
c. Handicapped, Minorities, or Elderly			g. Residential Areas		
d. Economic Activity			h. VDOT – new or improved roads		

4. Natural Resources: Will the proposed project impact any of the following:

		Y	N			Y	N
a.	Soil Erosion or Sedimentation			g.	Vegetation		
b.	Streams, Rivers, or Lakes			h.	Wetlands		
c.	Wildlife and Wildlife Habitat			i.	Floodplains		
d.	Wild and Scenic Rivers			j.	Coastal Zones		
e.	National Natural Landmarks			k.	Agricultural Lands		
f.	Rare Animals and Plants and Exemplary Natural Communities			l.	Forestal Lands		
				m.	Ag/Forestal District		

5. Historic and Archaeological Resources

- a. Has the project been reviewed by the VA Dept. of Historic Resources (DHR)?
- b. Will the project have an effect on historic or archaeological resources?

6. Hazardous Wastes: Is there any potential for involvement with hazardous wastes?

7. Adjacency to Conserved Lands

a. Is the project located next to a publicly owned park, recreational area, natural area, historic site, or wildlife or waterfowl refuge?

b. If yes, please name the facility

- Park _____
- Historic Site _____
- Natural Area _____
- Wildlife or Waterfowl Refuge _____
- Recreation Area _____

Application Checklist Items

- All applications must be emailed. The various parts of the application should be compiled as one complete document (Word or searchable PDF); do not include more than one document.
- All applications from registered nonprofit organizations must meet specific criteria for eligibility and the requirements for the public body co-holders as described in the Program Eligibility section on page 2.
- Letter of transmittal.
- Battle of Yorktown and/or Fort Crafford enhancement or protection application details
- Other historic preservation project application details
- Public interpretation and enhancement project narrative (detailed)
- Land protection project application details and narrative
- Details explaining any shoreline preservation or protection of adjacent landscapes
- Budget proposal sheet (in detail)
- Geographic location with maps (must include an aerial photograph and a USGS 7.5-minute topographic map; all maps must be suitable for 8½" x 11" reproduction)
- Letter from all of the landowner(s) indicating their receptiveness to the transaction
- For all easement projects and for fee-simple projects by a nonprofit organization, a draft deed of easement to be held by a public body or a letter from a public body stating their willingness to hold the easement with a term sheet outlining the restrictions to be included in the easement
- Support documentation (letters, resolutions of government bodies, relevant published policies) included with the application (not sent separately)
- Substantiation of the value of the property to be protected
- Appraisal, title report, boundary survey, and other reports if available
- Environmental survey, if available (and other available information)
- Tax Exempt Status (if nonprofit application)
- W-9 Form: Request for Taxpayer Identification Number(s) and Certification

Appendix 1

Scoring Criteria for VLCF 2026 Surry-Skiffes Creek Restricted Funds Grant Round

Criterion	Score	Notes
<p>1) Historic Significance: Resource or property is:</p> <p>(A) directly associated with the Battle of Yorktown, Fort Crafford, or the Peninsula Campaign;</p> <p>(B) a battlefield or site identified with a preservation priority rating in the in the “Report on the Nation’s Civil War Battlefields,” or “Report to Congress on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States” (together “Battlefield Reports”);</p> <p>(C) individually listed on the Virginia Landmarks Register (VLR) or is a contributing resource in a listed historic district; or</p> <p>(D) formally determined eligible for listing on VLR by DHR within previous 5 calendar years and remains eligible in the opinion of DHR.</p> <p><i>* Applicants must submit the VLR nomination form or documentation of battlefield priority rating, if applicable.</i></p> <p>Maximum score: 30</p>		<p><u>Historic Resource/Property is:</u></p> <ul style="list-style-type: none"> • Battle of Yorktown or Fort Crafford, or properties associated with the Peninsula Campaign = 15; or • Civil War, Revolutionary War, or War of 1812 site or battlefield designated as Priority I, II, III, or IV in the Battlefield Reports; = 15 <p>OR</p> <ul style="list-style-type: none"> • Individually Listed on the VLR= 15; or • Designated a contributing resource in a historic district listed on the VLR or determined eligible for register in the National Register by the Keeper of the National Register = 10; or • Formally determined eligible for listing on the VLR by DHR within the previous 5 calendar years and remains eligible in the opinion of DHR = 5 <p>AND</p> <p><u>Other (5 points each, more than one may apply):</u></p> <ul style="list-style-type: none"> • Resources that do not meet the criteria above = 5 • Resources with high degree of historic integrity = 5 • Designated a National Historic Landmark = 5
<p>2) Proximity to Impacts: Property or Resource is located in, or will have an impact on, the Jamestown Island-Hog Island- Captain John Smith Trail Historic District and the thematically related areas or the James River watershed.</p> <p>Maximum score: 20</p>		<ul style="list-style-type: none"> • Resource or property is in the Battle of Yorktown, Fort Crafford = 10 • Resource or property is in APE = 15 <p>OR</p> <ul style="list-style-type: none"> • Resource or property is in the James River Watershed outside of APE = 8 <p>AND</p> <ul style="list-style-type: none"> • Resource or property is adjacent to existing conserved land = 5 • Possesses physical or functional proximity to existing conservation or preservation land = 5
<p>3) Landscape Scale Shoreline Preservation: Does project permanently protect shoreline and/or adjacent landscapes from development, future river crossings, and loss of natural vegetation cover?</p> <p>Maximum score: 15</p>		<ul style="list-style-type: none"> • Y = 15 • N = 0

<p>4) Pre-settlement Landscape Protection: Is the project within a natural landscape core as identified in the Virginia Natural Landscape Assessment (VaNLA)</p> <p>The model can be found at https://www.dcr.virginia.gov/natural-heritage/vaconvisvnl</p> <p>Maximum score: 20</p>		<ul style="list-style-type: none"> • C1 - Outstanding = 15 • C2 - Very High = 10 • C3 - High = 5 • C4 - Moderate = 3 • C5 - General = 1 • Not within a core = 0 <p>AND</p> <ul style="list-style-type: none"> • Supports natural communities found on limited number (0-10) of other protected lands = 5
<p>5) Public Use. Project provides public access and interpretive materials.</p> <p>Maximum score: 15</p>		<ul style="list-style-type: none"> • Project provides/enhances public access to property associated with the Battle of Yorktown, Fort Crafford, or other battlefields or sites provided with a priority rating in the Battlefield Reports = 15 • Property provides/enhances interpretive materials associated with the Peninsula Campaign of the Revolutionary War = 15 <p>OR</p> <ul style="list-style-type: none"> • Property open between 60 and 365 days per year = 10 • Open for public utilization between 1 and 60 days per year = 5 • No public access = 0
<p>6) Degree of Threat: The protection project alleviates an identifiable threat to the resource or compelling need for immediate preservation exists.</p> <p>Maximum score: 15</p>		<ul style="list-style-type: none"> • Property is currently on the market for sale OR in imminent danger of demolition/development = 15 • Property is listed with a Vulnerability Value of III, IV or V on the ConservationVision Development Vulnerability Model (https://vanhde.org/content/map) (Conservation Planning/Vulnerability Model) OR property is significantly deteriorated and in need of immediate preservation = 10 • Other identifiable threat to resource or compelling need for preservation = 5
<p>7) Alignment with other Initiatives: Supports national, state, regional or local conservation goals and initiatives, comprehensive plans, and/or is additive to a local or regional conservation or preservation need.</p> <p>Maximum score: 13</p>		<ul style="list-style-type: none"> • Project site specifically mentioned in a national, state, regional or local plan, or is identified in ConservationVision = 10 • Project site reference generally in a national, state, regional or local plan = 5 • Project associated with other MOA initiatives (https://www.dominionenergy.com/-/media/content/about/power-line-projects/skiffes-creek/pdfs/army-corps-of-engineers-permit/finalmoa4242017.pdf) = 3

<p>8) Management Capacity: Applicant intends to manage property according to a documented resource management plan and has demonstrated organizational and financial capacity to ensure appropriate treatment and ongoing maintenance of the historic and/or natural resource.</p> <p><i>*Project plans must meet the relevant preservation standards and be approved by the Department of Historic Resources.</i></p> <p><i>**Historic Structures Report or Resource Management Plan should be submitted with application, with sections applicable to grant proposal highlighted.</i></p> <p>Maximum score: 10</p>		<ul style="list-style-type: none"> • Architectural Resources: Property managed using a Historic Structures Report and applicant has documented financial and organizational capacity to maintain resource = 10 • Battlefield: Property surveyed and assessed by a professional archaeologist or professional battlefield historian and operated according to a battlefield management and interpretation plan = 10 • Property managed using general Resource Management Plan and applicant has documented financial capacity to maintain resource = 5 • Property owner will obtain Resource Management Plan and has limited financial capacity to maintain resource = 0. <p>OR</p> <ul style="list-style-type: none"> • Other Cultural or Natural Resource Landscape: Applicant has proven experience with cultural landscape and/or natural community management = 10 • Other Cultural or Natural Resource Landscape: Applicant has land management experience= 5 • Other Cultural or Natural Resource Landscape: Applicant has no proven land management experience = 0
<p>9) Ratio of Match to Project Cost</p> <p>Maximum score: 10</p>		<ul style="list-style-type: none"> • Eighty percent or more of total project cost = 10 • Sixty percent or more of total project cost = 5 • Fifty percent or more of total project cost = 3 • Twenty percent or more of total project cost = 1
<p>10) Cost and Budget. Detailed itemized budget with realistic cost projections.</p> <p>Maximum score: 5</p>		<ul style="list-style-type: none"> • Yes = 5 • No = 0

TOTAL MAXIMUM SCORE = 153

Appendix 2

Eligible Match Contributions

- VLCF grants and match may be used only for acquisition costs and associated due diligence, and interpretive program expenses. Expenses necessary for the interpretive project development, or acquisition of the grant property/easement; i.e., appraisals, title insurance, surveys, hazardous waste assessment, and other necessary due diligence may be paid by the grant or are eligible as match. An allocation of employee salary, rent or other similar overhead expenses is not eligible for a match.
- “Pass-through” dollars from other sources, e.g., other grants, are eligible match.
- Bargain sales, i.e., the donation of a portion of the acquisition price of the land or easement to be acquired with VLCF grant funds, are eligible match.
- Property used as match must have been acquired within the two years prior to the commencement of the current grant round, as posted on the DCR website.
- Applicants may use the value of currently owned land as match as long as it was not purchased with VLCF funds and will be permanently protected as part of the project.
- The required match amount and source must be detailed within the grant application.
- The match contributions must be received by the applicant no later than the receipt of the VLCF grant funds (i.e., settlement, project closeout). This does not preclude the applicant from using funds that will be reimbursed by other non-state funding.

Appendix 3

Area of Potential Effect (APE)

Jamestown Island Area Historic Properties

